

No	Activity	1. mo	2.		Objectives, Expected results	LOE
1	Training Intro FSC CoC, Identification of FSC inputs	5		I PHASE	Printout of presentation, Def. Terms of References	5 %
2	Appointment of FSC Manager and Team, letter to suppliers	5			Formal decision, Team building and involvement into chain	5 %
3	Review of Organization chart	5			Rebuild of Company OrgChart	5 %
4	Production process - maping, entry, phase and final contol	5			Diagram process flow chart – Process map	5 %
5	Production groups, FSC STD 40 004 A i B, accesible inputs	10			Defining list of production groups and input table, cumulative	10 %
6	Review of standard requirements FSC STD 40 004 (V.2-0)	5		II PHASE	Defining of FSC CoC system for apply	5 %
7	Application for FSC CoC certification - defining of elements	5			Proposal/Contract for FSC CoC certification, audit planning	5 %
8	Develope of Manual - Procedure for FSC CoC Chain of Custody	10			Integrated Manual - Procedure for FSC CoC	10 %
9	Prepare of documentation for FSC CoC		10		FPC Instructions, Education Plan, records	10 %
10	Purchasing, analisys and rating of FSC suppliers		5		List of approved FSC suppliers	5 %
11	Phase control, segregation, marking, conversion factors		5		Paperwork accounting, Reports, Table - signs, Marking	5 %
12	Final control, Invoicing		5		Evidence of FSC outputs, cumulative by product groups	5 %
13	Standard and conditions for FSC trademarks		5		Proper usage of FSC trademarks	5 %
14	Contract on licence for FSC certification scheme		5	III PHASE	Contract defining FSC Claims, digital	5 %
15	Certification audit of FSC CoC Chain of Custody		10		FSC CoC certificate, Report and FSC No	10 %
16	Draft of certificate, username and passworda FSC		5		Acceptance of text, apply for approval for use TM	5 %
		50 %	50 %		T O T A L	100%
Remarks: 1. Mentioned activities are for direct work into Company and do not include necessary prepare, planning and research before and corrective actions and completion of activities afterwords - all of it is allready included in proposal. 2. This is typical Implmentation plan and Terms of references for direct Project can be fully defined after completion of I Phase of the FSC CoC Project - 30 % of Overall Project.						